

The extensive Financials package includes all the modules necessary for efficient management of your company's financial needs.

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### **General Ledger**

- Allows unlimited open accounting periods
- Allows reopening of accounting periods for late entries - updated balances will carry forward to later periods
- Holds unacceptable batches until errors are corrected, and then they are posted to the General Ledger
- Interfaces with Accounts Payable to allow drill-down to the invoice level for auditing

### **Accounts Payable**

- Allows online editing of invoices during data entry for valid account numbers, work

authorities, and locations

- Stores unlimited vendor history information
- Accumulates vendor invoices to print one check for due invoices

### **Payroll**

- Allows User-defined payroll deductions - variable and fixed
- Tracks employee time off - vacation, sick time, PTO, holiday and other user-defined categories
- Processes fringe benefits and supplemental pay

### **Time Sheets**

- Allows online editing of hours, work codes and authorities, and location numbers during data entry
- Permits unlimited edits on work reports before releasing to Payroll
- Allows multiple users during data entry
- Posts information directly to Payroll

### **Purchasing**

- Channels Purchase Orders directly to Requisitioning and Receiving Module for generation of receiving reports
- Provides a selection of vendor and ship-to address during P.O. entry
- Allows items to be ordered and sent for repair using P.O.'s
- Notifies work group when a shipment is received

### **Requisitioning and Receiving**

- Maintains unlimited vendor records for all items
- Blocks invoice processing against receiving reports when necessary
- Lets the user view information about quantities ordered and received to date (when entering data for receiving report)

### **Material Inventory and Materials Catalog**

- Allows review of Materials Catalog and material on order at any time
- Uses the weighted average costing method for perpetual inventory
- Receives inventoried material into the appropriate receiving account
- Automatically adjusts inventory by:
  - Work reports
  - Sales
  - AP Receipts
  - Warehouse transfers
  
- Filters material selections by obsolete, active or both
- Marks obsolete material to prevent ordering

### **Miscellaneous Billing System**

- Carries out real time inventory verification and updates for material sold
- Allows generation of Accounts Receivable aging reports
- Retains employee commission information
- Allows invoice and payment history review by customer and date

### **Continuing Property Records**

- Permits adjustment of retirement percentages and recalculation of values as often as necessary
- Processes outside plant property and Customer Premise Equipment (CPE) transactions monthly
- Retains property values by Tax Districts
- Creates disposition retirement vouchers